

Simple Smart Suggestions for Speaking

- Increase your volume-speak up when in front of the class.
- Use your larger gestures so all can see what you are doing.
- Analyze your audience and know who you are talking with.
- Reading is done to children and helps them sleep. Work from your key word outline and trust yourself.
- Make sure you establish a connection between your topic and your audience.
- Videotaping yourself can illustrate how you appear in front of an audience.
- It is better to allow your eyes to gradually follow the audience in the form of the letter Z going from right to left, then diagonal to the back and finally from right to the left.
- Replace your crutch words with simple pauses.