

Informative Outline Layout

Introduction

- I. (Attention Getter)
- II. (Reason to Listen)
- III. (Speaker Credibility)
- IV. (Preview)
 1. First, I will discuss
 2. Second, I will cover
 3. Third, I will talk about

Body

- I. (First Main Point) – Restate 1st point in thesis
 - A. Sub-point- Claim general information
 1. Support – Facts are specific information
 2. Support – Facts are specific information
 - B. Sub-point - Claim general information
 1. Support – Facts are specific information
 2. Support – Facts are specific information

(Transition)

- II. Restate 2nd point in thesis
 - A. Sub-point- Claim general information
 1. Support – Facts are specific information
 2. Support – Facts are specific information
 - B. Sub-point - Claim general information

1. Support – Facts are specific information
2. Support – Facts are specific information

III. Restate 3rd point in thesis

A. Sub-point- Claim general information

1. Support – Facts are specific information
2. Support – Facts are specific information

B. Sub-point - Claim general information

1. Support – Facts are specific information
2. Support – Facts are specific information

III. Conclusion

A. (Review)

1. First, I discussed
2. Second, I covered
3. Third, I talked about

B. (Reason to Remember)

C. (Tie Back)

On a new page begin the Works Cited. Center the title Works Cited and use 12 point font size for the entire document (do not bold). List each source in alphabetical order by author's last name. Double space the entire document. See www.mla.org for more details on citing different types of sources.