

You are to find person whose is currently working in the profession you would like to have as your ideal career or a possible mentor relationship. You will conduct an interview with him or her.

- ✓ Research the field to find about employment prospects in this industry
- ✓ Prepare an organized list of closed and open-ended questions ahead of time and be familiar with them.
- ✓ You must also be willing to deviate from your questions as the need calls for it.

**Goal of this exercise**

- ✓ Explore life in this future career.
- ✓ Ask the interviewer questions to get a better understanding of the path you pursue to get in this field.
- ✓ Learn about the lifestyle and other areas which coincide with your values.
- ✓ NOTE YOU ARE GATHERING INFORMATION TO LEARN NOT TO GET A JOB.

Steps in Process:

Prior to interview

1. Submit name of person, profession, and organization to instructor for approval **9-13**
2. Schedule an interview time and place planning to spend about 30-45 in interaction. Be sure to explain the assignment in general terms and the types of questions you will be asking so the person will be prepared to meet.
3. Prepare your questions in advance and submit for approval prior to the interview

During the interview

1. At the interview make the interview feel as relaxed as possible.
2. Thank the person and start and end for giving you're their valuable time.
3. Draw on the concepts of the textbook to help you in the process.
4. Please send a follow up thank you note in the mail once again expressing your gratitude.

Remember to be extremely courteous. You are representing your college and people will make impressions about the students of AVC based on you as an individual.

After the interview

**As a follow up write a three page overview**

Written portion valued at 10 points.

**Due 9/20**

- *Give the name and title* of the person you interviewed. Include her or his work address, phone number, and a brief resume (include where they work and for what

**15 point oral presentation**

**10 point written presentation**

- length of time, any awards or special recognition they received, etc.) Please tell where the interview was held, when it took place, and include the time of day.
- Add what you learned from the employment prospects in the field based on your research.
  - *Summarize the questions* asked and the answers you received. (Don't provide a transcript of the literal word for word description. Rather, think of this as if you were writing a newsletter article where you were to write a story based on the information you gained from the interviewee.
  - *Discuss barriers* to the interview process that you encountered. Also note things that facilitated the interview event.
  - *Be certain to offer concluding comments.* Will you based on the information gathered pursue this career? Describe why or what not? What convinced you to make this decision?
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**Oral Presentation**

You should also be prepared to orally discuss your outcomes in a small group setting.

Download the evaluation criteria on this web page and bring to class

You should prepare a 5 minute overview of the process and do not write it out word for word. Download the evaluation criteria on this web page and bring to class You may also want to include the following points:

- ✓ What were you expectations?
- ✓ Where they correct?
- ✓ How have they changed?
- ✓ Do you plan to pursue this career choice? Why or Why not.